



Greetings!

We are pleased that you have agreed to be service leader on the date listed in the accompanying email. Enclosed is information you need to prepare - a list of roles and responsibilities and a copy of the service leader script. Please be sure to call Rev. Sam two weeks beforehand, or as soon as you get this letter to decide how to handle the call to celebration and to make any other planning decisions.

Please note that the plan for Joys and Sorrows has changed. The usher will now hold the mike to pass to anyone who has a spoken J/S. Read the script carefully **BEFORE** Sunday, so you know what to do. Also note that we have begun having a community greeting while latecomers are seated.

If you have any questions, please email or call the chair of the Religious Services Committee, Sigrin Newell (snewell@waldenu.edu, 439-6705).

Sincerely,

Sigrin Newell

Sigrin Newell and RSC committee:
Fred Boreali, Matt Edwards, Don Odell, Carolyn Stetson, Mark Yolles,
Rev. Sam Trumbore

6. Be sure the PA system is on and ready - Dave Stone will take care of this - just check it. If it's not on, find Dave for help.
7. Find out the name of the front and balcony ushers and write them in your script.
8. Review plans for the service with the minister.
9. Be sure you have a hymnal/s available when you return to a seat in the pews - you may be able to share with the announcer.
10. Review the order of service. Be sure you see where to stop to let latecomers in.

Sunday Service Script (with Sam in the pulpit)

Announcer: This ends the announcements. As late arrivals are taking their seats, please turn and greet your neighbors.

Pause after Community Greeting.

Wait until all late arrivals are seated. Do not begin until all are quiet.

Announcer: The service will now begin.

Second Ringing of the Chime -- **Sam** rings small chime. Chime may need to be rung twice - once to get people to stop chatting, once to signal start.

Service Leader

Call to Celebration -- Good Morning. My name is _____ (and I am a member of _____).

We begin with these words:

Do reading or 2 minute reflection as planned with minister

Prelude – *Music Director*

Chalice Lighting - *Sam reads child's bio and service leader assists the child in lighting the chalice.*

Service Leader

Welcoming all free seekers of truth and meaning, we gather to excite the human spirit, to inspire its growth and development, to respond morally and ethically to a troubled world, and to sustain a vital and nurturing religious community.)

Hymn No. _____ -- **Sam** introduces (*late arrivals are seated*)

Kids' Time – *Member of Kids' Time Team or Sam will do this, unless otherwise agreed upon. (Hymn 414 to sing out the children - in Order of Service)*

Welcoming guests and visitors – **Service Leader**

We enjoy welcoming guests and visitors to our service. If you have brought a guest, or are a visitor and would like to tell us who you are and where you're from, please stand or raise your hand. The usher will bring you a mike.

(Pause for newcomer introductions)

(Read this line only if someone has introduced themselves):

Thank you and welcome. If you would like to learn more about us, please stop by the Welcoming Table at the front entrance for a short conversation about FUUSA and Unitarian Universalism with folks from the Membership Committee.

Joys and Sorrows – **Service Leader/Sam** *(Discuss with Sam how to share this)*

This is the time set aside in our service for sharing personal joys and sorrows in our lives. If you have a joy or sorrow that you would like to remember, please come forward, choose a stone and place it in the bowl on the table. At that time you may also give a copy of your written remembrance to the minister. You will find a card in the back pocket of the hymnal.

If you feel moved to tell us the nature of your joy or sorrow, please wait with the usher at this microphone.

The usher will manage the microphone. Wait on the stage until that is finished. Sam or Service leader should read the cards which will be passed up by the usher.

We would like to share the following written joys and sorrows with the congregation.

(After Joys and Sorrow readings, read the following from the stage and then step down and move one more stone and be seated in the front pew)

As I select one more stone on behalf of those Joys and Sorrows that are left unspoken, let us hold all that we've heard and felt in our hearts *(take a seat unless Sam requests additional assistance)*